



VALLEY HEALTH TEAM

LIVE BETTER. VIVE MEJOR.

JOB DESCRIPTION

POSITION:	FAMILY MEDICINE CORE FACULTY PHYSICIAN
REPORTS TO:	RESIDENCY PROGRAM DIRECTOR, CHIEF MEDICAL OFFICER
POSITIONS SUPERVISED:	FAMILY MEDICINE RESIDENTS
CLASS:	REGULAR
CAT:	FULL-TIME
	EXEMPT

BASIC FUNCTIONS:

A Core Faculty Physician is primarily responsible for the training of Valley Health Team, Inc. Family Medicine Residency Program residents. This includes devoting majority of professional effort to teaching, administration, scholarly activity, and patient care within program.

DUTIES AND RESPONSIBILITIES:

1. Precepting of residents in outpatient and/or inpatient settings.
2. Demonstrate a strong interest in the education of residents.
3. Encourage and support residents in scholarly activities.
4. Administer and maintain an educational environment conducive to educating residents in each of the ACGME competency areas.
5. Educate residents in the full scope of Family Medicine.
6. Service as a role model for resident's practice of the profession.
7. Act as advisor/mentor for residents in accordance with Residency Program policies (see Residency Program Policy and Procedure Manual).
8. Dedicate at least 60 percent of time (at least 24 hours per week, or 1200 hours per year) to the program, exclusive of patient care without residents.
9. Participate in faculty development activities.
10. Participate in organized clinical discussions, rounds, journal clubs, and conferences.
11. Attend and participate in regularly scheduled core faculty meetings and other medical education committee meetings (i.e. Clinical Competency Committee, Program Evaluation Committee, Graduate Medical Education Committee, and Sub-Committee for Internal Review, etc.).
12. Participate in recruitment of residents and core faculty.
13. If needed for residency Program-related activities, may be required to work at a satellite facility for a specified duration (e.g. to cover an absence).
14. Provide educational presentations to residents and other learners.
15. Supervise educational presentations of residents and other learners.
16. Participate in Peer Review and Quality Improvement Activities.
17. Must demonstrate heightened scholarly activity, individually or in collaboration, by conducting research for presentation, developing educational materials for distribution, participating on national committees or educational organizations, or qualifying for peer-reviewed funding.
18. Provide direct patient care services.
19. Adhere to the highest standards of medical ethics at all times.
20. Assure quality of care for patients at all times.
21. Observe and practice all VHT Patient Experience Service Standards as outlined in "World Class Practices: My Commitment to Care (which I have read and signed). Practice CICARE when interacting with patients, their families, visitors, or internal customers.
22. Practice CICARE phone etiquette during all phone interactions.
23. Always exercise courtesy whenever patients, family members, visitors and co-workers are present.
24. Respect privacy and dignity of our patients, family members, visitors and co-workers.
25. Maintain professionalism in the presence of patients, their families, visitors and co-workers.

Initials

Date

26. Act as a role model, verbally and behaviorally demonstrating skill, enthusiasm, positive problem solving, commitment and loyalty to the profession and the organization.
27. Engage as a member of the care team caring for individuals in the community
28. Prep for and lead daily huddles
29. Promote and educate on evidence-based preventive care, chronic care needs, and self-management support
30. Deliver clinical screening tests and immunizations
31. Follow applicable regulations: Joint Commission, OSHA, HIPAA, and CLIA.
32. Serves and protects the practice by adhering to professional standards, policies and procedures, federal, state, and local requirements, and The Joint Commission Accreditation of Healthcare Organization standards.
33. Other duties as required with the Program Director and/or Chief Medical Officer approval.

MINIMUM QUALIFICATIONS:

1. Graduate from an accredited medical school Three (3) years clinical experience in Family Medicine
2. Current Board Certification in Family Medicine through American Board of Family Medicine
3. Current California Medical licensure
4. Current Basic Life Support (BLS) and Advanced Cardiac Life Support (ACLS) certification
5. Valid DEA registration
6. Ability to obtain medical staff appointment and privileges (including maternity care) - Preferred
7. Ability to be flexible with work schedule and available to work at all site locations
8. Must have own transportation, valid California Driver's License and current proof of automobile insurance coverage
9. Demonstrated ability to provide world-class patient experience using CICARE principles and practices. Ability to be proactive and to go above and beyond the call of duty; take initiative to provide a world class patient experience in all encounters via email, phone or in person

TYPICAL WORKING CONDITIONS: The office setting is a normal work environment. Occasionally work during early morning, evening or weekend. May be subjected to temperature variances in the office.

TYPICAL PHYSICAL DEMANDS: Requires sitting, standing, or walking for up to eight hours a day. Some bending, stretching, or reaching may be necessary. Lifting up to 40 pounds may be required on occasion. Vision must be correctable to 20/20 and hearing must be in the normal range for telephone contact.

WORK ENVIRONMENT: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee may come in contact with hazardous equipment such as liquid nitrogen, cleaning agents, and sharps. The noise level in the work environment is usually moderate but may become excessively loud with the increased patient flow during a busy clinic day.

I, the employee, understand the responsibilities and standards of my position as listed above, and I agree to fulfill them to the best of my ability. I understand I am an at-will employee and can be terminated at any time with or without cause. I also understand the Valley Health Team Inc. will not be responsible in any manner for termination's which are due to defunding of Federal or State Contracts. I also agree that the VHT Board of Directors have the right to modify the Personnel Policies which govern my employment at any time.

This organization is an Affirmative Action Equal Opportunity Employer. It is our policy to comply with all applicable state and federal laws prohibiting discrimination in employment based on race, age, color, sex, religion, national origin, or other protected classification.

Employee's Signature

Date

VHT DIO'S Signature

Date